



Presenter: Madelyn Arballo

Steering Committee Meeting Agenda
Monday, April 18, 2022
2:00-4:00 pm
SCE Building 40-140

Baldwin Park __Veronica Valenzuela	Covina Valley __Ryan Maddox __Virginia España	Pomona __Enrique Medina __Miguel Hurtado	Consortium __Madelyn Arballo __Ana Ramos
Bassett __Adder Argueta	Hacienda-La Puente __Gregory Buckner __Micah Goins	Rowland __Gale Lee	Partners/guests present: __
Charter Oak __Ivan Ayro __Michelle Lee	Mt. SAC __Madelyn Arballo __Tami Pearson		

____ Welcome & Agenda Check ____ Public Comment	The Steering Committee Minutes for 3/21/22 was approved on 3/22 and 3/23 online by all members.
Objectives for the day:	
1. Updates	<ul style="list-style-type: none"> • Consortium Manager hiring • CFAD • Workgroup meetings • Reminders of deadlines (IELCE, CIP, etc.) • WIOA reauthorization • Survey consortium professional development
2. Mt. SAC Transitions	<ul style="list-style-type: none"> • Adult Ed Day – May 20, 2022 <ul style="list-style-type: none"> ○ Transportation, invites, planned and desired topics. • Counselor (share budget impact) – Special Admit, transitions.
3. Consortium 3-Year Plan update & input needed (Omideh Miri)	
4. Other	
5. Adjourn	

CAEP DUE DATES

April 2022

- **Apr 30:** Student Data due in TOPSPro (Q3)
- **Apr 30:** Employment and Earnings Follow-up Survey

May 2022

- **May 2:** CFAD for 2022-23 due in NOVA *

June 2022

- **Jun 1:** 20/21 and 21/22 Member Expense Report due in NOVA (Q3)
- **Jun 20:** CAEP 2022-25 Three-Year Plan due
- **Jun 30:** 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q3) *
- **Jun 30:** End of Q4

July 2022

- **Jul 15:** Student Data due in TOPSPro (Q4) FINAL

August 2022

- **Aug 1:** Employment and Earnings Follow-up Survey
- **Aug 15:** Annual Plan for 2022-23 due in NOVA *

September 2022

- **Sep 1:** 20/21 and 21/22 Member Expense Report due in NOVA (Q4)
- **Sep 1:** 22/23 Certification of Allocation Amendment due in NOVA (new)

- **Sep 1:** July 1, 2021 to June 30, 2022 expenses by program area due (estimates only) in NOVA *
- **Sep 30:** 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q4) *
- **Sep 30:** 22/23 Member Program Year Budget and Work Plan due in NOVA
- **Sep 30:** End of Q1

October 2022

- **Oct 30:** 22/23 Member Program Year Budget and Work Plan certified by Consortia in NOVA *
- **Oct 31:** Student data due in TOPSPro (Q1)
- **Oct 31:** Employment and Earnings Follow-up Survey

December 2022

- **Dec 1:** July 1, 2021 to June 30, 2022 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium *
- **Dec 1:** 20/21, 21/22 & 22/23 Member Expense Report Due in NOVA (Q1)
- **Dec 31:** 20/21, 21/22 & 22/23 Member Expense Report certified by Consortia in NOVA (Q1) *
- **Dec 31:** End of Q2